

## Work experience requirements and fees for Qualification Certificates

Trade	Hours of work experience	Months of work experience	Verification fee	Practical exam fee
Agricultural Equipment Technician	9,000	72	\$450	n/a
Appliance Service Technician	7,200	54	\$450	n/a
Auto Body Technician	9,300	72	\$450	\$186
• Auto Body Prepper	5,100	36	\$450	n/a
• Auto Body Refinisher	4,800	36	\$450	n/a
• Auto Body Repairer	6,900	54	\$450	\$186
Automotive Service Technician	9,000	72	\$450	n/a
Baker	7,020	54	\$450	n/a
Boilermaker	6,750	54	\$450	\$300
Bricklayer	7,200	54	\$450	\$210
Cabinetmaker	8,160	72	\$450	\$160
Carpenter	8,160	72	\$450	\$205
Communication Technician	9,000	72	\$450	n/a
Concrete Finisher	5,400	54	\$450	n/a
Cook	7,020	54	\$450	n/a
Crane and Hoisting Equipment Operator				
• Medium Boom Truck	1,500	18	\$450	\$310
• Heavy Boom Truck	3,000	36	\$450	\$310
• Wellhead Boom Truck	150	12	\$450	\$310
• Mobile Crane	6,750	54	\$450	\$620
• Tower Crane	3,000	36	\$450	\$310
• Hydraulic Mobile Crane	6,750	54	\$450	\$310
• Conventional Mobile Crane	6,750	54	\$450	\$310
Electrical Motor Systems Technician	9,000	72	\$450	n/a
Electrician	8,775	72	\$450	n/a
Electronic Technician	9,000	72	\$450	n/a
Elevator Constructor	12,000	n/a	\$450	n/a
Floorcovering Installer	6,615	54	\$450	\$130
Gasfitter (First Class)	6,750	54	\$450	n/a
Gasfitter (Second Class)	4,500	36	\$450	n/a
Glazier	9,720	72	\$450	\$230
• Auto Glass Technician	4,860	36	\$450	n/a
Hairstylist	4,200	36	\$450	\$75
Heavy Equipment Technician	9,000	72	\$450	n/a
• Heavy Duty Equipment Mechanic • Off Road	6,750	54	\$450	n/a
• Truck and Transport Mechanic	6,750	54	\$450	n/a
• Transport Trailer Mechanic	2,250	18	\$450	n/a

Trade	Hours of work experience	Months of work experience	Verification fee	Practical exam fee
Instrument Technician	8,775	72	\$450	n/a
Insulator	8,475	72	\$450	\$475
Ironworker	6,750	54	\$450	n/a
• Metal Building Systems Erector	4,500	36	\$450	n/a
Landscape Gardener	7,200	72	\$450	n/a
Lather – Interior Systems Mechanic	7,110	54	\$450	n/a
Locksmith	9,360	72	\$450	\$195
Machinist	9,360	72	\$450	\$115
Millwright	9,360	72	\$450	n/a
Motorcycle Mechanic	8,340	72	\$450	n/a
Outdoor Power Equipment Technician				
• Marine Equipment	6,000	72	\$450	n/a
• Power Equipment	6,000	72	\$450	n/a
• Recreational Equipment	6,000	72	\$450	n/a
• Turf Equipment	6,000	72	\$450	n/a
Painter and Decorator	5,850	54	\$450	n/a
Parts Technician	6,975	54	\$450	n/a
Plumber	9,000	72	\$450	n/a
Power Lineman	9,563	72	\$450	n/a
Power System Electrician	8,775	72	\$450	n/a
Recreation Vehicle Service Technician	7,200	54	\$450	n/a
Refrigeration and Air Conditioning Mechanic	9,000	72	\$450	n/a
Roofer	8,790	72	\$450	n/a
Sawfiler	10,080	72	\$450	n/a
• Circular Sawfiler	7,425	54	\$450	n/a
Sheet Metal Worker	8,550	72	\$450	\$110
Sprinkler Systems Installer	9,900	72	\$450	n/a
Steamfitter – Pipefitter	9,000	72	\$450	n/a
Structural Steel and Plate Fitter	6,750	54	\$450	\$350
Tilesetter	9,450	63	\$450	n/a
Tool and Die Maker	9,360	72	\$450	n/a
Transport Refrigeration Technician	8,100	63	\$450	n/a
Water Well Driller	5,400	36	\$450	n/a
Welder	7,020	54	\$450	\$160

## Information Sources

There is a lot of additional information about apprenticeship and the trades in Alberta:

website: **WWW.TRADESECRETS.ORG**

There are apprenticeship and industry training offices in the locations below. If the nearest location is outside your local calling area, call toll-free to 310-0000, then enter the local number of the office you would like to reach:

### Bonnyville

Box 8115, New Park Place  
5201 • 44 Street T9N 2J4  
(780) 826-4175 Fax: 826-1904  
Email: AIT.Bonnyville@gov.ab.ca

### Calgary

3rd Floor, Willow Park Centre  
10325 Bonaventure Drive SE  
T2J 7E4  
(403) 297-6457 Fax: 297-4492  
Email: AIT.Calgary@gov.ab.ca

### Edmonton

7th Floor, South Tower  
Capital Health Centre  
10030 • 107 Street T5J 4X7  
(780) 427-8517 Fax: 422-3734  
Email: AIT.Edmonton@gov.ab.ca

### Fort McMurray

7th Floor, Provincial Building  
9915 Franklin Avenue T9H 2K4  
(780) 743-7150 Fax: 743-7492  
Email: AIT.FortMcMurray@gov.ab.ca

### Grande Prairie

Suite 100, Towne Centre Mall  
9845 • 99 Avenue T8V 0R3  
(780) 538-5240 Fax: 538-5237  
Email: AIT.GrandePrairie@gov.ab.ca

### Hinton

568 Carmichael Lane T7V 1S8  
(780) 865-8293 Fax: 865-8269  
Email: AIT.Hinton@gov.ab.ca

### Lethbridge

Room 280, Provincial Building  
200 • 5th Avenue, South T1J 4C7  
(403) 381-5380 Fax: 381-5795  
Email: AIT.Lethbridge@gov.ab.ca

### Medicine Hat

Room 104, Provincial Building  
346 • 3rd Street SE T1A 0G7  
(403) 529-3580 Fax: 529-3564  
Email: AIT.MedicineHat@gov.ab.ca

### Peace River

9715 • 100 Street  
Bag 900-28 T8S 1T4  
(780) 624-6529 Fax: 624-6476  
Email: AIT.PeaceRiver@gov.ab.ca

### Red Deer

3rd Floor, First Red Deer Place  
4911 • 51 Street T4N 6V4  
(403) 340-5151 Fax: 340-5153  
Email: AIT.RedDeer@gov.ab.ca

### Slave Lake

Lakeland Centre, Box 787  
101 Main Street SE T0G 2A0  
(780) 849-7228 Fax: 849-7356  
Email: AIT.SlaveLake@gov.ab.ca

### Vermilion

Box 26  
1st Floor, Provincial Building  
4701 • 52 Street T9X 1J9  
(780) 853-8150 Fax: 853-8203  
Email: AIT.Vermilion@gov.ab.ca

Working  
without  
your trade  
certificate?



The Qualification  
Certificate Program.  
Prove your skills.

**Alberta**  
LEARNING  
Apprenticeship and Industry  
Training Board



Alberta Apprenticeship  
and Industry Training

*Excellence through training and experience*

July 2003

# This may be your chance to become a certified journeyman!

**N**o matter what experience you have in your trade, the simple fact of life is that without certification, you just aren't as employable as you could be.

That's why we've developed the Qualification Certificate Program.

The idea is to give tradespeople a way of proving that their skills and experience meet the standards set for journeyman certification in Alberta.

If you can demonstrate industry-established competencies in an Alberta-designated trade, you can receive an Alberta Qualification Certificate and call yourself a certified journeyman.

This program is designed for tradespeople who have skills and experience, but no certification in their trade.



## Basic Requirements

To receive a Qualification Certificate, you must:

- complete the application form, available from any Alberta apprenticeship and industry training office or on our website (see *Information Sources*)
- pay the non-refundable fees (*chart on reverse*)
- demonstrate that you have the required hands-on experience in your trade (*chart on reverse*)
- score 70% or better on all required exams

## Proving your work experience

The hours of work experience required for each trade are listed on the back of this brochure. You'll be expected to provide confirmation of work experience from your current and previous employers, as Alberta apprenticeship and industry training staff must verify your experience.

This confirmation should include:

- any document that keeps track of work experience
- original letters, written by your current and previous employers, that include dates when you worked in the trade, hours of work in the trade and the type of work performed

If you're short on hours, contact an Alberta apprenticeship and industry training office near you (see *Information Sources*) and ask about becoming a registered apprentice. Your prior experience may reduce the time required to complete an Alberta apprenticeship program.

## Theory and practical examinations

In all trades, you must score at least 70% on the written theory examination for your trade. Interpreters or readers may be allowed—check with the apprenticeship and industry training office near you. These exams can be taken at any Alberta apprenticeship and industry training office. You'll be notified of your exam date after your work experience has been verified.

Some trades require you to pass a practical exam. Practical exams involve additional fees which vary with the cost of materials (*chart on reverse*).

## Alberta Qualification Centres

### Calgary

3rd Floor, Willow Park Centre  
10325 Bonaventure Drive SE T2J 7E4  
(403) 297-6457

### Edmonton

Capital Health Centre, South Tower  
7th Floor, 10030•107 Street T5J 4X7  
(780) 427-8517

Toll-free within Alberta call 310-0000 and enter the local number you want to reach.

