

Your Ticket to Permanent Residency in Alberta



How to apply for Alberta Trade Certification

Tradespeople in Alberta are trained and certified through the province's apprenticeship and industry training system, which is administered by Alberta Advanced Education and Technology.

As a tradesperson from outside Canada, if you want to work in a compulsory trade in Alberta, you will need to meet Alberta industry trade standards for that trade. Temporary foreign workers may apply for certification under the Alberta Qualification Certificate Program.

To apply:

- Complete the Temporary Foreign Worker Qualification Certificate application at www.tradesecrets.alberta.ca
- Provide the required documentation for verification of work experience and/or formal training in the trade as indicated on the Temporary Foreign Worker Qualification Certificate application.
- Include payment of the required non-refundable fee(s).

Processing your application:

- Your work experience and/or formal training will be verified.
- If approved, you will be eligible to work for an Alberta employer.
- Your Alberta employer is then required to provide a letter of declaration verifying you are performing work in the trade at the level of a certified journeyman.
- You will then be required to take an examination to test your knowledge of the trade.
- If required by your trade, you may also be required to take a practical examination.
- A pass mark of 70 per cent is required on both.

If the above requirements are met, you will be issued a Qualification Certificate which will allow you to work as a certified journeyman in the specified designated trade in Alberta.

In Alberta, there are two classifications of designated trades:

Compulsory Trades

To work in a compulsory trade, a foreign worker must have a letter from Alberta Advanced Education and Technology indicating their temporary foreign worker application is approved, be certified under the Qualification Certificate Program, or have a certificate issued by a regulatory authority in Canada that is recognized by Alberta Apprenticeship and Industry Training.

Optional Trades

In optional trades, a foreign worker is not required to hold a trade certificate to work in the trade if an employer is satisfied that the uncertified person has the knowledge and skills expected of a certified journeyman.

However it is recommended that all tradespeople who have the required work experience in any trade apply for trade certification.

For more detailed information call 780-427-8765 or visit www.tradesecrets.alberta.ca.

Alberta Immigrant Nominee Program

The Alberta Immigrant Nominee Program (AINP), operated by the Government of Alberta in conjunction with Citizenship and Immigration Canada (CIC), can help you and your family make Alberta your permanent home.

Once you receive Alberta Trade Certification in a compulsory trade, you will receive an AINP invitation letter and can then nominate yourself for permanent residency under the Strategic Recruitment Stream Compulsory Trades Category by completing an application. For more information visit www.AlbertaCanada.com/immigration/immigrate/srscompulsorytrades.html

If the application meets AINP eligibility criteria, you may be approved as a provincial nominee. The AINP will inform you to proceed with submitting a permanent residency application to CIC for assessment. The assessment will include criminal, security and medical checks. If successful, CIC will issue a permanent resident visa.

Immigrate to Alberta Information Service

The Immigrate to Alberta Information Service can provide you with information on working temporarily in Alberta and options for permanent residency, including the AINP. The service is accessible by email or phone. See below for contact information.

Temporary Foreign Worker Advisory Office and Helpline

The Temporary Foreign Worker Advisory Office and Helpline can help you learn about your rights and find solutions for situations involving unfair, unsafe or unhealthy working conditions. Advisory Offices are located in Calgary and Edmonton. Both offices are located on public transportation routes for easy access. You can contact the advisory office by calling or visiting in person.

Allegations of any mistreatment are taken very seriously and all complaints from temporary foreign workers are referred for investigation.

Contact information:

Alberta Advanced Education and Technology (Alberta Apprenticeship and Industry Training)

Edmonton and area: 780-427-8765
Outside Alberta: 780-427-2711
www.tradesecrets.alberta.ca

Alberta Immigrant Nominee Program www.AlbertaCanada.com/ainp

Immigrate to Alberta Information Service

Toll-free in Alberta: 1-877-427-6419
Outside Alberta: 780-427-6419
Email form: www.AlbertaCanada.com/info

Temporary Foreign Worker Helpline

Edmonton and area: 780-644-9955
Worldwide: 1-877-944-9955
Email: tfwadvisory.office@gov.ab.ca

Temporary Foreign Worker Advisory Offices

North Location (Edmonton)

2nd Floor, City Centre
10242 – 105 Street
Edmonton, AB T5J 3L5
780-644-2584

South Location (Calgary)

3rd Floor, JJ Bowlen Building
620- 7th Avenue SW
Calgary, AB T2P 0Y8
403-476-4540

Government of Alberta ■

www.AlbertaCanada.com/immigration

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