

# Industry Pathways Template for Proposals



Complete this proposal template as part of the Stage One consultation process with Apprenticeship and Industry Training (AIT). Please meet with AIT staff prior to submission of the draft proposal to verify alignment with AIT policies and processes.

Visit [tradesecrets.alberta.ca/industry-pathways](http://tradesecrets.alberta.ca/industry-pathways) for details of the 4-stage process.

## Part One: General Information

### 1) Which Industry Pathway is this proposal for?

- Apprenticeship Education Program
  - with trade designation
- Industry Training Program
  - with trade designation
- Trade designation only

### 2) What job title do practitioners in the occupation currently most commonly use?

### 3) What is the proposed title for the program or trade?

### 4) What is the outlook of the occupation and industry it supports?

### 5) What is the scope of the occupation?

- What tasks and activities are performed by practitioners in the occupation?
- What knowledge, skills and abilities do practitioners in the occupation require?
- Is the scope of the proposed trade or education program different from the full scope of the occupation?

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- 6) How do practitioners in the occupation currently gain the knowledge, skills and abilities required for the occupation? How long does it typically take?

- 7) Do you have support and participation commitment from industry practitioners and employers in the occupation for this proposal?

- Attach evidence of support to this proposal (e.g. letters of support).

## Part Two: Education Program

*Fill out this section if proposal includes an Apprenticeship Education Program or Industry Training Program.)*

- 8) How is the proposed program suitable for educating practitioners in the occupation?

- 9) Provide an overview of what the proposed education program structure may look like.

- Example: program length, learner progression, and time spent learning on-the-job and in classroom instruction.



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**10) Is there any potential overlap between the proposed program and existing education programs in Alberta?**

- Example: programs offered by public post-secondary institutions, private career colleges, or private industry training.

**11) How will the proposed education program complement existing education programs and training for practitioners of the occupation while not being duplicative?**

## Part 3: Designated Trade

*(Fill out this section if proposal includes a trade designation)*

**12) How will a trade designation for this occupation benefit practitioners of the occupation and employers of practitioners?**

**13) How will a trade designation for this occupation benefit Alberta and Albertans?**

**14) How will a trade designation for this occupation be distinct and not duplicative of other designated trades or regulated professions in Alberta?**



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## Part 4: Additional Information

15) Is there any additional information you would like to provide?

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## Part 5: Industry Contacts

16) Who is submitting the proposal?

- Do you represent any industry groups, organizations, or associations?

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17) Who should AIT communicate with regarding the proposal?

### Primary Contact

Name	Phone	Email	Organization(s)	Position

### Additional Contacts

Name	Phone	Email	Organization(s)	Position

Submit completed proposals to [industry-pathways@gov.ab.ca](mailto:industry-pathways@gov.ab.ca).

Your personal information is being collected by the Alberta government under the authority of s.33(c) of *the Freedom of Information and Protection of Privacy Act* ("FOIP") for the purpose of administering the Industry Pathways process. Your personal information is managed in accordance with FOIP. If you have any questions about the collection of your personal information, contact the Manager, Program Implementation, by mail to 20<sup>th</sup> Floor, Commerce Place, 10155 102 St NW Edmonton AB T5J 4G8, or call the Apprenticeship and Industry Training Information Line at 1-800-248-4823.